

## V.I.E. COUNTRY MEMO

### THAILAND

*Are you planning a V.I.E. assignment in this country? Read all the information and find out about the obligations you need to meet before you can start the project. **Steps to be taken jointly by the company in France, the local company and the applicant.***

#### POINTS TO REMEMBER TO START AN INTERNSHIP

The French company must ensure that the host organisation is aware of the steps to be taken and that the latter accepts the procedures. The **Thai host organisation** is designated as the **V.I.E.'s sponsor** and is responsible for obtaining the necessary residence permits.

There are **two different migration schemes** for launching a V.I.E. assignment in Thailand. **The French company and the host organisation will work together to determine which scheme to use, depending on:**

- ✓ the local status of the host organisation (approved by the *Thailand Board of Investment* or not) and
- ✓ the profile of the selected applicant.

	Depending on the scheme chosen:			
	General scheme	BOI scheme		
Type of visa	<b>Year 1:</b> Non-immigrant B visa + Business work permit <b>Year 2:</b> Non-immigrant B visa + Ordinary work permit	Non-immigrant B visa + Ordinary work permit	Additional costs over 12 months <sup>1</sup> : - Formalities - Healthcare costs - Income tax, except for Business Trainee status	- from €190 <sup>2</sup> - around €240 - around €1,100
Status of the intern	Business Trainee in year 1, then employee in year 2	Employee	Start of assignment in France:	Authorised subject to obtaining a visa and arrival on site within 90 days
Duration of assignment	6 to 24 months		Start of assignment on site <sup>3</sup> :	Contact us
Specific conditions	Exemption from activity at the start of the assignment / Declaration of residence every 90 days / Other specific conditions depending on the scheme chosen:		Shortest possible start time <sup>4</sup>	Between 7 and 9 weeks for a start on the 1 <sup>st</sup> of the month
	General scheme	BOI scheme		
	Constraints on the host organisation (V.I.E. quota per company) / In year 2 only: Local employment contract, local salary, taxation, social security contributions	Constraints on applicant profile / Local employment contract / Local salary / Taxation / Social security contributions		

<sup>1</sup> Costs in addition to the allowance and administrative fees, estimated in euros according to the exchange rate in force below; this is a non-exhaustive estimate (excluding the payment of a housing allowance, travel costs incurred for the visa application, or other special cases, such as an expedited visa application, etc.). Reference rate: exchange rate on 16 January 2025 (Wise): ฿1.000 THB = €0.02809.

<sup>2</sup> Details of fees: visa: €27 (single-entry) + €80 (re-entry), i.e. €107; work permit: €80.

<sup>3</sup> If the applicant has had a remunerated activity known to the tax authorities in the country of assignment or his/her main residence locally before leaving for his/her assignment: the start on site is authorised provided that the company validates the potential tax risk identified by Business France once the application has been analysed.

<sup>4</sup> Estimate of the shortest possible start time, excluding companies not yet approved by Business France and other reasons that may extend processing times (incomplete applications, etc.).

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*Pour accéder facilement aux dernières évolutions de cette Note, repérez l'icône*



### PREPARATION PROCEDURES



#### VALIDATE ALL ASPECTS OF THE ASSIGNMENT

In addition to the conditions of eligibility for the V.I.E., the French company must consider its project within the framework of the prerequisites imposed by the destination country.

##### > HOST ORGANISATION

Any type of local host organisation can host a V.I.E.:

- ✓ **Any local office of a French company with BOI approval<sup>5</sup>;**
- ✓ **Any local establishment of a French company that does not have BOI approval,** provided that it can show:
  - a minimum share capital of THB 2 million (approximately €50,640) to be able to apply for a work permit for a foreigner, with a limit of 10 work permits per company  
OR a ratio of 1 foreigner for every THB 5 million (around €134,950) in corporation tax paid over the last 3 years.
  - an expatriate quota of 1 foreigner for every 4 Thai employees.
- ✓ **Business partner of the French company,** only if, in addition to its local partner, the French company has a BOI-approved local subsidiary by the Thai authorities.
- ✓ **Host organisation:** *to obtain the list of available host organisations, the company must contact its V.I.E. sales representative.*

<sup>5</sup> "BOI-approved" subsidiaries are those considered "BOI" by the *Board of Investment of Thailand* (BOI - the Thai government's investment promotion agency). These are generally companies in strategic sectors such as the automotive industry. The BOI helps foreign companies wanting to set up in Thailand and offers a number of services, including a one-stop shop for obtaining visas and work permits (the One-Stop-Service Center "OSSC").

The status of the local host organisation determines the process for launching a V.I.E. assignment:

	General scheme	BOI scheme
Establishment in Thailand BOI-approved	✓	✓
Establishment in Thailand not BOI-approved	✓	✗
Business partner of the French company	To determine under which scheme the local partner can support the V.I.E. assignment: general or BOI.	
Host organisation	To determine under which scheme the host organisation can support the V.I.E. assignment: general or BOI.	

### > PROFILE OF THE APPLICANT

The constraints imposed by the local authorities on the applicant's profile vary according to the migration scheme chosen by the company (general scheme or BOI):

<b>General scheme</b>	<b>Any applicant profile</b> , regardless of his/her degree, level of experience or nationality (French or a national of the European Economic Area), may apply for a V.I.E. assignment in this country.
<b>BOI scheme</b>	Local authorities require applicants to meet the following prerequisites: <ul style="list-style-type: none"> <li>✓ national of the European Economic Area (including French nationals);</li> <li>✓ at least 22 years old;</li> <li>✓ the diploma must be related to the purpose of the assignment (no level requirement);</li> <li>✓ proof of 2 years' professional experience in an expert technician position (excluding work-study courses and internships).</li> </ul>

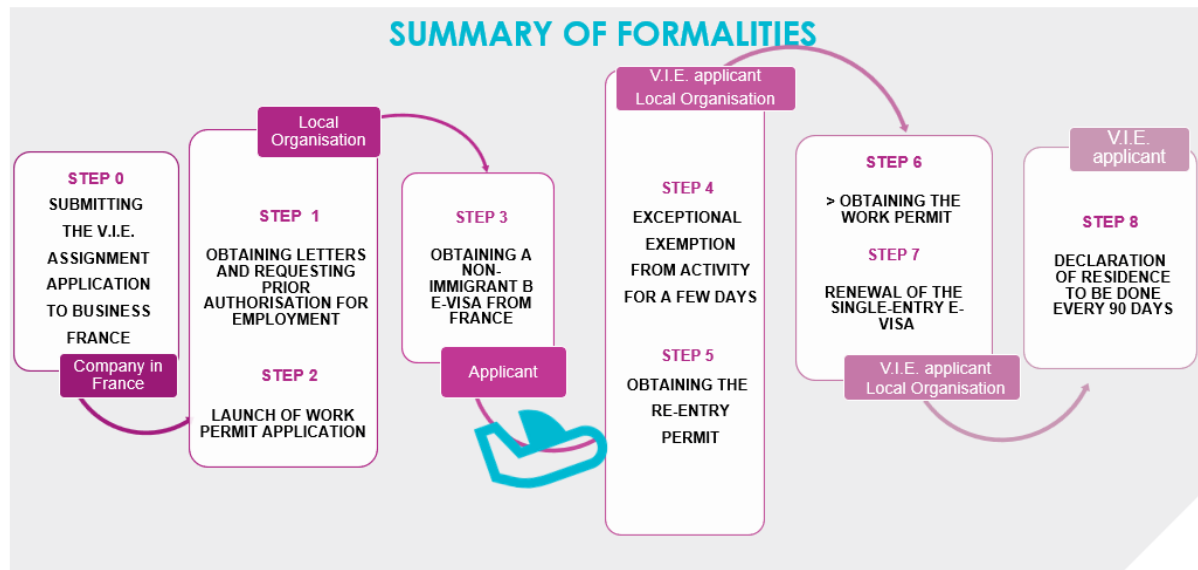
*The issue of a residence permit is a sovereign decision at the discretion of the authorities of the country of assignment, which may refuse an application or require additional criteria for granting the residence permit.*

### > NATURE OF THE ASSIGNMENT

The V.I.E. program is formative in nature. The intern may not hold a managerial position.

## RESIDENCE CARD AND ADMINISTRATIVE PROCEDURES

Once the scheme has been chosen (general or BOI) and the candidate identified, the company sends the request for a new assignment via the E-VIE customer extranet. All the formalities are carried out in **8 steps**:



Before leaving for Thailand, the applicant must obtain a **non-immigrant B e-visa**. **The V.I.E. must not under any circumstances leave on a tourist visa as this could jeopardise obtaining a work permit locally.** Once he/she has arrived on site, he/she must collect the work permit requested by the local organisation as soon as possible in order to be able to start his/her V.I.E. assignment.

The host organisation is responsible for taking all the necessary steps. Host organisations carrying out these procedures for the first time are strongly advised to contact a specialist immigration agency even before the arrival of the V.I.E. Specialist immigration service providers are recommended in the **appendix to this Memo**.

### 1/ OBTAINING THE LETTER FROM THE EMBASSY OF FRANCE AND REQUESTING PRIOR AUTHORISATION TO WORK - BY THE HOST ORGANISATION

Regardless of the scheme chosen (general or BOI), the host organisation based in Thailand must **contact the V.I.E. correspondent** (contact details available at the end of this Country Memo) to obtain the **letter from the Embassy of France in Thailand** which will enable the pre-application for employment to be launched for a period of 12 months. The V.I.E. correspondent will submit this letter to the host organisation in several original copies.

The rest of the formalities vary according to the scheme chosen (general or BOI scheme):

GENERAL SCHEME	BOI SCHEME
Local organisation not BOI-approved or BOI-approved	Reserved for BOI-approved local organisations
As soon as possible, the host organisation launches the application for Employment	As soon as possible, the host organisation applies to the <b>Board of Investment of Thailand</b>

authorisation / Business Trainee with the Ministry of Employment **to obtain a WP3 form.**

This procedure is free of charge, but requires the presentation of a letter from the Embassy of France and takes 1 week.

**(BOI)** for employment authorisation with a **view to obtaining a letter of authorisation issued by the BOI.**

This document can be obtained in 1 to 2 weeks via a free online procedure, which requires a **foreigner rather than a Thai to provide the reasons.**

## 2/ DRAFTING THE EMPLOYMENT CONTRACT GOVERNED BY LOCAL LAW

GENERAL SCHEME Local organisation not BOI-approved or BOI-approved	BOI SCHEME Reserved for BOI-approved local organisations
<p><b>This step is not required</b> under the general scheme, as the V.I.E. has “Business Trainee” status for the first year.</p> <p><b>However</b>, it becomes compulsory in the second year.</p>	<p>Under the BOI scheme, the host organisation must have the applicant sign a <b>12-month employment contract governed by local law</b>. In accordance with Thai regulations, the net monthly local salary specified in the contract must be <b>THB 50,000 (approximately €1,380)</b>.</p> <p>When the V.I.E. arrives in Thailand, the host organisation must <b>declare the intern to the authorities as an employee and pay Thai income tax</b> (15% of the declared gross salary) and <b>social security contributions</b> in accordance with local regulations.</p>

## 3/ LAUNCH OF THE WORK PERMIT APPLICATION - BY THE HOST ORGANISATION

**Even before the arrival of the V.I.E. in Thailand the host organisation immediately starts the procedure for obtaining a work permit.**



*It is essential to apply for the permit even before the V.I.E. arrives on site, as this procedure requires **a 3-week delay during which the intern is not authorised to actually start his/her assignment**. If the request is made well in advance, the V.I.E. will only have to wait 5 days on site without being able to start the V.I.E. assignment (until the permit is issued).*

GENERAL SCHEME Local organisation not BOI-approved or BOI-approved	BOI SCHEME Reserved for BOI-approved local organisations
<p>The host organisation must submit an application for a <b>“Business Trainee” work permit</b> to the Ministry of Employment, together with the following documents:</p>	<p>The host organisation must submit the application for an <b>ordinary work permit</b> to the BOI’s One-Stop-Service Center (OSSC), together with the following documents:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Letter of authorisation issued by the BOI, obtained during the previous step;</li> </ul>

- ☐ The WP3 form issued by the Ministry of Employment, obtained during the previous step;
- ☐ A copy of the information page of the applicant's passport;
- ☐ A copy of the applicant's diploma;
- ☐ Letter of proxy from the host organisation, with a 10 baht tax stamp;
- ☐ If the manager of the host organisation is Thai, please enclose a copy of his/her identity card;
- ☐ If the manager is a foreign national, attach a copy of his/her work permit;
- ☐ Any other documents required (please enquire).

**When the application is submitted, the host organisation receives a receipt and sends it to the applicant to submit the eVisa application from his/her country of residence.**

- ☐ A copy of the host company's affidavit (certificate of incorporation) issued by the Department of Business Development less than 6 months old;
- ☐ 3 colour passport photos of the applicant (3 x 4 cm format) less than 6 months old;
- ☐ A copy of the information page of the applicant's passport;
- ☐ Documents proving at least 2 years' professional experience (if not, a special form can be filled in).

**Here are the contact details for the office where you can submit your application:**

**One-Stop-Service Center "OSSC"**

Chamchuri Square, 315 317 319 Phaya Thai Rd, Pathum Wan, Pathum Wan District, Bangkok 10330

Tel: +66 (0)2 209 1100

<https://bangkok.immigration.go.th/en/one-stop-service-boi>

**Time to obtain:** 3 to 5 working days if the application is complete.

**Cost of work permit:** THB 3,100 (around €84)

#### 4/ OBTAINING A NON-IMMIGRANT B E-VISA - BY THE APPLICANT

From any country other than Thailand, the applicant submits an application for a non-immigrant B e-visa by gathering the following documents:

The host organisation provides the following documents to the applicant:

- ☐ **Letter of employment from the host organisation.** This is not a contract of employment or an internship agreement: the letter must refer to the employment of a local worker for a period of 12 months;
- ☐ **A scanned copy of the identity document of the person in charge of the host organisation** authorised to sign the letter of employment, marked "true copy" or "สำเนาถูกต้อง" and signed and dated by the authorised person;
- ☐ **A scanned copy of the host company's full company registration** in Thai, less than one year old on the date the visa application is submitted;
- ☐ **Employment authorisation letter (WP3 form or BOI letter)** issued by the Thai authorities obtained during the previous step.

The applicant prepares the following documents:

- ☐ [Declaration Form](#) printed and completed, dated and signed;
- ☐ **A scanned copy of the passport information page.** The document must be valid for at least 6 months from the date of departure on the assignment and contain at least 3 blank pages;
- ☐ **1 scanned colour passport photo** (4 x 6 cm format) less than 6 months old;

- ☐ **The Business France certificate in English** received in the “V.I.E - Taking charge of your assignment” email (sent by the Business France contact to the V.I.E. applicant);
- ☐ **Proof of address in France** or in the country of residence: mobile phone, landline, internet or EDF bill showing the applicant’s first and last names;
- ☐ **Visa fees** will be paid online: €70. These fees are to be borne by the company (request reimbursement).

To submit the application, the applicant first creates a user account on [www.thaievisa.go.th](http://www.thaievisa.go.th), then submits the non-immigrant B e-visa application there, uploading the documents and paying the visa fees. For more information, link to the Embassy website: <http://www.thaiembassy.fr/fr/visa-rdv/infos-generales/>

The non-immigrant B e-visa will be emailed to the applicant within 2 to 3 weeks. The visa is **valid for 3 months**.



As soon as the applicant obtains his/her e-visa, he/she must send a copy to Business France via his/her personal space on the **My International Internship** website.



With the agreement of his/her company and Business France, the applicant can then travel to Thailand within 90 days of the date shown on the document, with his/her passport and non-immigrant B e-visa.



## 5/ EXCEPTIONAL EXEMPTION FROM ACTIVITY



**On arrival in Thailand, the V.I.E. is not authorised to start his/her V.I.E. assignment** on the site of the local organisation, as the visa does not allow him/her to do so. During these few days, **the V.I.E. is automatically exempt from activity<sup>6</sup>**.

**The start of the assignment will be permitted as soon as the work visa has been obtained.** *If necessary, before arriving in Thailand, the company or the applicant can ask the V.I.E. correspondent to grant a **more official exemption from activity during the first few days of the assignment**. If you have any difficulty on this point, please contact the V.I.E. correspondent (see contact details at the end of this Memo).*

In all cases, interns must contact the company **as soon as they arrive in the country** and make themselves fully available to complete the formalities for obtaining a work permit. Any slowdown caused by the intern or the local organisation may jeopardise the continuation of the V.I.E. assignment.

## 6/ OBTAINING A “RE-ENTRY PERMIT” - BY THE APPLICANT



**The non-immigrant B e-visa is a single-entry visa, which means that once the intern has entered Thailand, he/she can no longer leave unless the 3-month visa is cancelled, with no possibility of return. To be able to leave and re-enter Thailand, V.I.E.s must obtain a “re-entry**

<sup>6</sup> Exemption from activity: during these few days, the V.I.E. is not authorised to start his/her V.I.E. assignment, either on site or by teleworking. The V.I.E. retains all his/her benefits (allowances, social security protection, etc.) and the obligation to comply with all the conditions associated with a V.I.E. assignment (declaration of travel, etc.).



permit” from the Immigration Office, which will allow them to leave and re-enter the country under the active visa.

The “Re-entry permit” is obtained immediately when the application is submitted, by means of a stamp placed directly in the passport. Applications can be made in Bangkok at Immigration Headquarters or at Immigration offices located at international airports.

**It is recommended that you renew the re-entry permit each time you renew your non-immigrant B visa.** (See visa renewal section) so that the V.I.E. can enter and leave the country without difficulty.

Fees for multiple entries: THB 3,000 (approximately €80 payable by the company). Single-entry: THB 1,000 (around €27).

### Bangkok - Immigration Headquarters

Government Complex Ratthaprasasana Phakdi Building (Building B, South Zone), 120 Moo 3, Chaeng Wattana Road, Thung Song Hong Subdistrict, Lak Si District, Bangkok 10210


Tel. +66 (0)2 141-9889 Email: [Division1.immigration@gmail.com](mailto:Division1.immigration@gmail.com)

Website: [https://bangkok.immigration.go.th/en/home\\_en/](https://bangkok.immigration.go.th/en/home_en/)

## 7/ OBTAINING THE WORK PERMIT - BY THE V.I.E. AND THE LOCAL ORGANISATION

As soon as he/she arrives in Thailand, the intern must go to the Ministry of Employment, accompanied by the HR manager of the host company, to collect his/her work permit in person.

*The application for a permit must be initiated by the host company before the arrival of the V.I.E. on site, as it takes 3 weeks to complete, including 5 days from the arrival of the V.I.E. for the permit to be issued, during which time the V.I.E. cannot begin his/her assignment.*

GENERAL SCHEME	BOI SCHEME
Local organisation not BOI-approved or BOI-approved	Reserved for BOI-approved local organisations
<p>On arrival, the V.I.E., accompanied by an HR representative from the local company, must go to the employment department to collect his/her work permit.</p> <p><i>Although the company can submit the application <b>before</b> the start of activities, the work permit is only issued once the V.I.E. has arrived on site.</i></p> <p>The “Business Trainee” work permit is issued in 3 to 5 working days if the application is complete, for a maximum period of validity of 12 months, with no possibility of renewal.</p> <p>It must be marked “Business Trainee / ฝึกงาน”:</p>  <p>Cost of work permit: THB 3,000 (around €80).</p>	<p>The V.I.E. collects his/her work permit by going to the Bangkok Employment Office where the host organisation submitted the work permit application.</p> <p><b>Time to obtain:</b> 3 to 5 working days if the application is complete.</p> <p><b>Cost of work permit:</b> THB 3,100 (around €84)</p> <p>The appendix contains contact details for firms specialising in immigration.</p> <p>The permit may be issued for a period of 1 or 2 years by the BOI. If it is issued for 1 year only, you will need to renew it during your assignment.</p>



The work permit must always be **kept with the passport**.



As soon as the intern obtains his/her work permit, he/she must send a copy to Business France via his/her personal space on the **My International Internship** website.

The work permit allows the V.I.E. to start work immediately.

## 8/ RENEWAL OF THE E-VISA - BY THE V.I.E. AND THE LOCAL ORGANISATION

Once in possession of the work permit, **the initial visa, obtained for 90 days (3 months), must be renewed to match the duration of the work permit.**

Accompanied by an HR representative from the host company or an immigration firm, the V.I.E. must go to the immigration office **at the end of the first 90-day period** to extend his/her visa. The visa renewal fee is THB 1,900 (approximately €51).

There are immigration offices in every province. In Bangkok, you need to go to the immigration headquarters:

### **Bangkok - Immigration Headquarters**

Government Complex Ratthaprasasana Phakdi Building (Building B, South Zone), 120 Moo 3, Chaeng Wattana Road, Thung Song Hong Subdistrict, Lak Si District, Bangkok 10210

Tel. +66 (0)2 141-9889 Email: [Division1.immigration@gmail.com](mailto:Division1.immigration@gmail.com)

Website: [https://bangkok.immigration.go.th/en/home\\_en/](https://bangkok.immigration.go.th/en/home_en/)

As this is a “single-entry” e-visa, you will need to apply for a “multiple-entry” (see the “Obtaining a re-entry permit” section of this Memo) to be able to enter and leave the country.



Once the applicant receives his/her “multiple-entry” e-visa, he/she must send a copy to Business France via his/her personal space on the **My International Internship** website.

## 9/ DECLARATION OF RESIDENCE EVERY 90 DAYS

**For the duration of the assignment, the V.I.E. must declare his/her residence to the local authorities every 90 days. If he/she travels outside Thailand, the declaration of residence must be made 90 days after the date of return to Thailand.**

The declaration can be made online, but Business France recommends that you make it directly to the immigration authorities due to frequent technical difficulties with the website. The procedure is available in English.

In the event of omission, the V.I.E. must pay a fine of approximately THB 5,000 (approximately €134). This applies to all V.I.E.s, regardless of whether they are covered by the general or BOI scheme.

The declaration of residence is certified by a stamp affixed directly to the passport.

## SPECIAL CASES

What about dependents?	<p>The family can obtain an accompanying person's visa (non-immigrant O residence visa) only once the intern has obtained a non-immigrant B residence visa.</p> <p>Note that civil unions and cohabitation are not recognised by the local authorities in this context.</p>
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## PROCEDURES IN THE COUNTRY

### LOCAL ADMINISTRATIVE PROCEDURES

Before the start of the assignment, the V.I.E. correspondent will provide the applicant with the information needed to settle in successfully, including the declaration of residence to the immigration authorities. All additional information useful to ensure that the assignment goes smoothly is included in the V.I.E. Guide.

Within 15 days of his/her arrival, the intern must contact the V.I.E. correspondent.

Within 15 days of arrival, the intern must complete the consular registration online. If the V.I.E. is French, he/she can register [HERE](#). For nationals of another European country, information is available on the websites of the embassies of the countries concerned in Thailand.

### SECURITY

**Depending on how the security situation changes**, travel within certain countries or regions may be discouraged or even banned. In addition to the request for authorisation for any travel outside the country of assignment (or in any orange zones of Thailand), the intern must obtain information about the security conditions by referring to the map developed by the crisis and support centre, which details the status of each country by colour.

Green zone	Normal vigilance: no particular security constraints
Yellow zone	Enhanced vigilance
Orange zone	Travel permitted with the V.I.E. correspondent's prior approval
Red zone	Formal ban on entering the zone

**Everything you need to know about  
security rules  
in Thailand**



[Travel advice website / Thailand](#)

**Everything you need to know about  
security rules  
around the world**



[Travel advice website](#)

## SOCIAL SECURITY

Throughout the assignment, the V.I.E. will have social security cover set up by Business France (health, repatriation, work accident).



**Special feature for Thailand: V.I.E.s must be affiliated to the local social security system. The V.I.E. will be affiliated to both the Business France cover and the local system.**

The host organisation must enrol the V.I.E. in the local insurance scheme and pay the relevant contribution (THB 750 per month (approximately €20), i.e. approximately €240 per year).

## TAXES

In principle, the allowance received under the V.I.E. program is not subject to local income tax. Thailand is an exception to this rule: **when the V.I.E. has employee status under an employment contract governed by local law, he/she is subject to local income tax:**

	Local taxation?
General scheme – Year 1 (Business Trainee status)	<i>Not applicable</i>
General scheme – Year 2 (Employee status)	✓
BOI scheme – Years 1 and 2 (Employee status)	✓

Each year, interns must also declare their V.I.E. allowances in France<sup>7</sup>.

The local tax rate varies according to the level of local salary paid. On the basis of THB 50,000 per month, the tax rate is approximately 7% (progressive rate after allowances):



Income tax over 12 months	
Estimated at the 2024 rate, based on 12 months on assignment, a full fiscal year and an estimated local remuneration of €1,394 (THB 50,000) per month (i.e. approximately €16,728 net per year).	
Estimate in THB	Estimate in EUR
<b>THB 39,500 per year</b>	<b>approximately €1,100 per year</b>

The tax formalities with the “Revenue Department” are carried out by the local organisation on behalf of the intern. Tax is paid monthly by deduction at source, directly by the organisation to the local tax authorities. In Thailand, the tax year runs from 1 October to 30 September.

The French company will also have to pay the additional tax relating to the payment by the host organisation to the V.I.E. of sums or benefits in kind (accommodation, telephone, company vehicle).

<sup>7</sup> Each year, Business France provides interns with the instructions for completing their tax return in France (email sent in May).

## VISA AND WORK PERMIT RENEWAL

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The host organisation must help the intern to renew his/her visa and work permit.

### > GENERAL SCHEME

The “Business Trainee” work permit is only valid for one year. Once this has been completed, an ordinary work permit requiring an employment contract is needed.

An ordinary work permit is initially issued for 12 months and must be renewed for a further 12 months.

We recommend that you start the renewal process 45 days before your visa expires. After this deadline, an intern risks being in an illegal situation. **The continuation of the assignment is then no longer guaranteed.**

**Time to obtain:** 3 to 5 working days (if the application is complete).

**Visa fees** to be paid online: €70. These fees are to be borne by the company (request reimbursement).

**Cost of work permit:** THB 3,100 (around €84)

### > BOI SCHEME:

The renewal required depends on the duration of the work permit and visa granted by the local authorities: if the V.I.E. has only obtained a 12-month work permit and non-immigrant B visa, he/she will have to renew the work permit and visa at the One-Stop-Service Center (OSSC), with the support of the local company.

The following documents must be provided:

- ☐ **Letter of authorisation issued by the BOI** (the local organisation must apply to the BOI)
- ☐ **A copy of the company's affidavit** (certificate of incorporation) issued by the “Department of Business Development” less than 6 months old
- ☐ **A copy of the passport information page.**

**Time to obtain:** 3 to 5 working days (if the application is complete).

**Cost of work permit:** THB 3,100 (around €84)

## END-OF-ASSIGNMENT PROCEDURES



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> **MEDICAL EXAMINATION AT THE END OF THE ASSIGNMENT:** the V.I.E. must undergo a medical examination at the end of the assignment in accordance with the instructions sent by Business France during the last month of the assignment, preferably within 8 days prior to the end of the internship and in the country of assignment. The V.I.E. must consult a doctor approved by the Embassy of France: list of doctors available [here](#).

> **TAX:** In the year following the end of his/her assignment (N+1), the V.I.E. must continue to declare his/her allowance received in year N-1 to the French tax authorities.

**The V.I.E. or company must inform Business France of any request or position that foreign authorities may make concerning the tax or social security status of the V.I.E. so that Business France can support them in their procedures.**

## YOUR CONTACTS

YOU ARE:			
THE COMPANY		THE APPLICANT/V.I.E.	
Launch of a new V.I.E. project	Your V.I.E. sales advisor	Question related to the smooth running of the V.I.E. assignment	Ask us in writing: <a href="#">Here</a>  By telephone: +33 (0)4 96 17 25 00
Question related to the smooth running of the V.I.E. assignment	Your V.I.E. contact	<p><b>Question related to local conditions</b> → Your V.I.E. correspondent:</p> <p><b>Margaux CHOPIN, based in Singapore</b> <a href="mailto:margaux.chopin@businessfrance.fr">margaux.chopin@businessfrance.fr</a>; <a href="mailto:singapour@businessfrance.fr">singapour@businessfrance.fr</a> Tel: +65 9295 0072</p> <p><b>Business France Singapore at the Embassy of France</b> 101-103, Cluny Park Road Singapour 259594</p> <p><b>Business France Office in Thailand</b> <i>(site reserved exclusively for the welcome meeting for new V.I.E. members or emergency)</i> Business France Thailand, at the Embassy of France in Thailand 35 Charoen Krung 36 Alley, Bang Rak Bangkok 10500</p>	
			

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## APPENDIX – Specialist immigration firms

It is strongly recommended that host organisations carrying out the procedures for the first time contact a firm specialising in immigration even before the arrival of the V.I.E:

General scheme	BOI scheme
<p><b>French Chamber of Commerce in Thailand</b>            5th Floor, 152 Kian Gwan House III, Witthayu Rd            Lumpini, Pathum Wan, Bangkok 10330            Tel: +66 (0)2 650 9689  <a href="mailto:amekha@francothaicc.com">amekha@francothaicc.com</a>  <a href="http://www.francothaicc.com">www.francothaicc.com</a></p> <p><b>Lim &amp; Partner Recruitment Co Ltd</b>            69/6 Tang Hua Pug Building, Soi Suksavittaya,            Silom Road, Silom, Bangrak, Bangkok 10500            Tel: +66 (0)2 635 1955  <a href="mailto:laurent.landie@limandpartner.com">laurent.landie@limandpartner.com</a>  <a href="https://limandpartner.com">https://limandpartner.com</a></p> <p><b>ORBIS BANGKOK</b>            20 Bubhajit Building, 14<sup>th</sup> Floor,            Unit 14-A1, North Sathorn Road,            Silom, Bangrak,            Bangkok 10500, Thailand  <a href="mailto:contact@orbis-alliance.com">contact@orbis-alliance.com</a>  <a href="https://orbis-alliance.com">https://orbis-alliance.com</a>            Tel: +66(0)2 233 7375-78</p> <p><b>WORKING &amp; INTER-BIZ SOLUTIONS CO LTD</b>            Sinn Sathorn Tower, 40<sup>th</sup> floor,            77/179 Krungthonburi Road,            Khlongsan, Klongtonsai,            Bangkok 10600  <a href="mailto:chonnadha@wibsthailand.com">chonnadha@wibsthailand.com</a></p>	<p><b>ATA Services</b>            Green Tower, 3656/49-52 Rama 4 Road, 16<sup>th</sup>            floor, Klongton, Klongtoey, Bangkok 10110            Tel: +66 (0)2 168 4900  <a href="mailto:thierry@ata-services.com">thierry@ata-services.com</a>  <a href="http://www.ata-services.com">www.ata-services.com</a></p>